

28.03.2025

To,

Shri Yudhvir Singh Malik, IAS (Retd.)  
Chairman & Managing Director  
Unitech Limited  
Gurugram – 122 007

**Subject: Standard Operating Procedure (SOP) for hearing of applications referred by the Hon'ble Supreme Court of India vide orders dated 19.03.2025 and 26.03.2025**

Dear Mr. Malik,

The Hon'ble Supreme Court, vide orders dated 19.03.2025 and 26.03.2025, has directed as follows:

*“3. After hearing learned counsel for the parties briefly, we are of the view that the above-stated factual issues, or any other issue that may arise for consideration, can be effectively determined by Hon'ble Mr. Justice A.M. Sapre, former Judge of this Court, who has been entrusted the responsibility of facilitating this Court in resolving one or the other issues.*

*4. The applicants are, accordingly, permitted to approach Hon'ble Mr. Justice A.M. Sapre (Retd.) and handover copies of their applications along with all the relevant documents. Unitech may also submit its comments on each application and may produce the original records to enable Hon'ble Mr. Justice A.M. Sapre (Retd.) to form an opinion on case-to-case basis.”*

Therefore, in order to facilitate hearing of all the applications that are referred to, the following Standard Operating Procedures (SOP) shall be followed by all the parties concerned.

You are requested to upload the SOP on your website, unitechgroup.com, for information and compliance by all the applicants.

The parties shall follow the following Standard Operating Procedure/ steps:

1. **Copies of applications, documents, replies, as have been filed before the Hon'ble Supreme Court shall be submitted by the concerned applicant(s) both in physical as well as soft copy format, along with certificate that the documents being filed are a part of record and are true copies of original documents filed before the Hon'ble Supreme Court.**
2. **Soft copy of the documents shall be forwarded on the email id: "jsapre.sci@gmail.com" only through one single authorized email address clearly mentioning the subject in the following format:**

**"I.A. No. \_\_\_ in the case of \_\_\_ (Name of the Applicant as mentioned in the I.A.)**

**The above mail is strictly meant for the IAs referred to by Supreme Court and for no other purposes).**

**This is to ensure consistency in the submission of documents and easy reference and traceability of filings by the concerned applicant.**

3. **Hard copy of the application/ documents/ replies shall be submitted in my office at Vigyan Bhawan Annexe., New Delhi on 08.04.2025 & 09.04.2025 between 2:00 PM to 5:00 PM by coordinating telephonically with Mr. Gandhi, PS at his Mobile No. 9868217199 or Mr. Ganesh Babu, Law Assistant at his mobile No. 9818279122.**

## **Abhay Manohar Sapre**

Former Judge  
Supreme Court of India

### **New Delhi**

704, Tower No. 10  
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Club House Road, New Delhi-110092

### **Madhya Pradesh**

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4. **Applicant shall also file orders, if any, which have been passed by the Hon'ble Court in the said application.**
5. **The applicant may choose to appear in person or through his counsel.**
6. **The mode and date for hearing of the applications will be notified in advance, after receipt of complete documents, which shall be communicated to Unitech Limited for uploading on its website for information of all parties concerned.**

You are requested to upload the above Standard Operating Procedure on your website.

*Abhay Sapre*

**(ABHAY MANOHAR SAPRE)**